WEST ST. MARY PARISH PORT, HARBOR & TERMINAL DISTRICT

**OFFICIAL MEETING MINUTES**

NOVEMBER 6, 2012

6:00 P.M.

The meeting was called to order by Mr. Calvin Deshotel, President of the Port Commission. Mr. Ralph Longman led in the Pledge of Allegiance. A roll call resulted in the following:

Present: Absent:

Phil Bell

Tad Blevins

Calvin Deshotel

Greg Paul

Willie Peters

Ralph Longman

Wayne Stevens

Joseph Tabb

Will Terry

Also present at the meeting were Ms. Marguerite Robinson of Teche Talk, Mr. Roger Stouff of the Franklin Banner, Mr. Eric Duplantis, Port Attorney, Mr. David Allain, Executive Director and Ms. Rebecca Pellerin, Office Manager of the Port Commission.

Mr. Allain introduced Mr. Joseph Tabb, who was recently appointed by the St. Mary Parish Council to replace Mr. John Lockett on the Port of West St. Mary Board of Commissioners. Mr. Tabb said that he looked forward to working with the Board.

A motion was made by Mr. Peters to dispense with the reading of the October 2, 2012 meeting minutes and to accept the same. The motion was seconded by Mr. Terry and carried unanimously.

Mr. Deshotel asked if there was any public comment, there was none.

Mr. Allain reported that he was recently notified that the Port of West St. Mary will receive $150,000 in grant money from the Delta Regional Authority Grant Program. The Port applied for funding through the Grant Program. The funds will be utilized for basic infrastructure at the Port’s Industrial Park.

Mr. Allain reported that updating of the Port’s Master Plan is approximately 75% complete and is expected to be completed by the end of the year. An invoice for payment was presented from Volkert, Inc. in the amount of $33,985.00. A motion was made by Mr. Paul to pay the invoice as requested. The motion was seconded by Mr. Longman and carried unanimously.

Mr. Allain presented the 2013 Proposed Budget to the Port Commissioners for their review. Mr. Deshotel requested that the Commissioners take time to review the proposed budget and to contact Mr. Allain with questions or comments. The proposed Budget will be voted on at the December 2012 meeting.

Mr. Duplantis reminded that Port Commission Members to complete their one hour of Ethics training on the Internet by the end of the year. Mr. Allain requested that each Commissioner is to provide the Port Commission staff with a copy of the Certificate acknowledging that they have completed the training.

Mr. Allain reported that he spoke with Mr. Miller of Miller Engineers and that an environmental assessment was done for the Industrial Canal and he is working on the permitting. He should know something by the first quarter of next year.

There being no further business to be discussed, a motion was made by Mr. Paul to adjourn the meeting. The motion was seconded by Mr. Peters and carried unanimously. The meeting adjourned at 6:10 p.m.

 Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Willie Peters, Secretary